

2008 Summer Comedy Camp

Dear Parent/Guardian:

Thank you so much for your interest in the National Comedy Theatre Summer Comedy Camp. We are extremely excited to bring this program to New York and very much look forward to its success. In this packet, you will find applications and forms for you to review, sign and return to us to ensure the registration of your child. Should you have any other questions, please feel free to contact us at the theater, 212.629.5202.

Class Sessions

- The NCT Summer Comedy Camp will be held Monday through Friday, August 11th – August 22nd, 2008. Our schedule is as follows:

Improvisation: 10:00AM – 12:30PM

Sketch Comedy: 1:00PM – 3:30PM

Preparation for Class

- Students should wear comfortable clothing and be ready to move. Outfits should not be distracting to other students.
- Valuables should be left at home. Gaming devices, iPods and other electronic devices are not permitted to be used during class. The National Comedy Theatre is not responsible for lost or stolen items.
- Students who are staying all day will be required to provide their own packed lunch. They will not be permitted to leave the building to purchase any food. Please ensure that your child's lunch is clearly marked with his/her name. Also, please note, there are no drinking fountains on the premises, students are encouraged to bring bottled water. Beverages are available at the theater (\$2.00 for water/soft drinks). If your child is only enrolled in one of the courses, he/she may come early or stay late to visit with friends during lunch.

Pick Up/Drop Off

- All parents and guardians must complete the Transportation & Sign In/Sign Out Authorization form provided in this packet. This form is intended to provide NCT with the information on how your child will be getting to and from the theater each day, as well as individuals permitted to pick up your child at the end of each session.
- Morning Session Arrival Information: Students in the improvisation class should be dropped off/arrive between 9:45 and 10:00AM. Those students in the improv class who are not taking the sketch writing class must be picked up at 12:30PM
- Afternoon Session Arrival Information: Students who are only participating in the sketch writing class should be dropped off/arrive at the theater between 12:45 and 1:00PM. All students must be picked up between 3:30 and 3:45.
- Should your child need to leave early for any reason, parents are expected to write a note.

Public Transportation

- The National Comedy Theatre is located at 347 West 36th Street, very close to the 34th Street/Penn Station stop on the A/C/E line.

Student Performance

- Our two week camp will culminate with a student performance at the National Comedy Theatre to showcase the work that we have done. Students will be provided with a limited number of tickets to the show. The showtimes will be 1:00PM and 3:00PM on Friday, August 22nd. Students should plan to be in attendance the whole day.

Behavior Policy

- While we will certainly be working in a fun and relaxed environment, the National Comedy Theatre expects all students to be on their best behavior
- If, at any point during the class, the instructor feels that a student is being highly disruptive or, in any way, endangering the other students in the class, the instructor may require that the student leave the class for the remainder of the day. If such an event occurs, a parent or guardian will be contacted and the student may not return to the class until they have spoken with one of our NCT staff members.
- Students may not drink alcohol, smoke, or use any other controlled substances without a prescription while on the premises.

Contact Information

- If you need to contact us or your child, you can reach us at 212.629.5202. Any NCT staff person will be able to assist you.

National Comedy Theatre Staff

Kim Chase	Producer
Gary Kramer	Artistic Director
J.T. Arbogast	Associate Director
Kevin Flinn	Education Director

Please mail completed form to:

**National Comedy Theatre
2007 Summer Comedy Camp
347 West 36th Street
New York, NY 10018**



NATIONAL COMEDY THEATRE

2008 Summer Comedy Camp Application

Student Information

Name:					
Address:					
City:		State:		Zip:	
Phone:	Home: ()	Work: ()	Cell:	()	
Email:					
Date of Birth:					

Select a course study:

<input type="checkbox"/> Improv and Sketch Class 10:00am – 3:30pm \$600.00 (save \$100)	<input type="checkbox"/> Improv Only 10:00am – 12:30pm \$350.00	<input type="checkbox"/> Sketch Only 1:00pm – 3:30pm \$350.00
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Payment:

Amount of Payment	\$				
Credit Card Payment:					
Type of Card:	Visa/Mastercard		American Express		Discover
Card Number:				Exp:	/ CV Code:
Amount of Charge:					
Check Payment:					
Check #			Amount of Payment:		

Full payment must accompany application.

Agreement:

1. The National Comedy Theatre reserves the right to deny an individual's application.
2. No NCT student may imply or claim that they are or were a member of the NCT professional company.
3. I understand that participation in the NCT Summer Comedy Camp does not guarantee nor imply that I will be hired by NCT in the future.
4. Tuition is non-refundable
5. Signature below shall indicate that the student has read and agrees to comply with all terms and conditions.

Parent's Signature: _____ **Date:** _____



Emergency Waiver/Medical Form for Minors

Student Name:		Date of Birth:	
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Daytime contacts for parent(s)/guardian(s):

1. Name:		Relationship:	
Daytime phone number (s):			
2. Name:		Relationship:	
Daytime phone number (s):			
<p>National Comedy Theatre is given permission to contact the following in case of emergency and to release my child(ren) their custody should parent or guardian not be available during Camp hours.</p>			
Name:		Relationship:	
Daytime phone number (s):			

Medical Information:

Daily Medications:		Why?	
Allergies:			
Ongoing Medical or special health needs:			
<p><i>Does your child have any conditions that could affect his/her work in class? If yes, are there recommended methods or techniques that would be useful in helping your child succeed?</i></p>			
<p>NOTE: NCT staff members will only dispense medications with written permission from a parent or guardian.</p>			

Physician

Physician:		Phone:	
Hospital Reference:		Phone:	
<p>NOTE: In case of emergency, NCT staff will call the paramedics.</p>			
Health Insurance Company:			
Primary Insured:			
Policy Number:			

Parent/Guardian Signature:		Date:	
Print Parent's & Student's Name:			

Transportation Information Form

Student's Name:		
How will your child be getting to NCT each day?	<input type="checkbox"/> Public Transportation	<input type="checkbox"/> Parent/Guardian Drop off/Pick up

NOTE: Students will be required to sign in and out each day. If your child is to be dropped off/picked up each day, please complete the remainder of this form to inform NCT of any person(s) authorized to sign your child in and out. If your child will be arriving via public transportation, simply sign the bottom, authorizing your child to sign him/herself in or out.

Authorization List

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

If my child is to go home with someone who is not on the list, I understand that I must send a note. I will ensure that one of the instructors receives this note upon check in that day.

Parent/Guardian Signature:	
Date:	
Print Parent's Name:	
Print Student's Name:	

Image Release Form

By signing this form, I _____, as the parent/guardian of _____ (“my child”), hereby give permission to the National Comedy Theatre (“NCT”) to shoot photographs, video, and film of my child. I also authorize such photography by outside news media as arranged for by the NCT. I acknowledge that any images taken of my child will become the permanent property of NCT of the reporting news organization. By signing this, I forfeit all claims to these images and acknowledge that NCT and the reporting news organizations reserve all rights to use, publish, copy, display, distribute and broadcast these photos, and to use the likeness, the name, and the words of my child in any/all print, electronic or digital media at any time. I understand that I will not be compensated in any way for such use.

Parent/Guardian Signature:	
Date:	
Print Parent’s Name:	
Print Student’s Name:	

Liability Release Form

NOTE: Read this form very carefully. Please be aware that in registering your child for any of our programs you will be waiving and releasing all claims for injuries or damages you or your child may sustain through participation in this program.

As a parent of a minor participant, I recognize and acknowledge that there are certain risks of physical injury associated with participation in this program, and I agree to assume the full risk for any injuries, damages or loss which may be sustained as a result of my minor child's participation in the program as against the National Comedy Theatre, its officers, agents, servants and employees. I do hereby fully release and discharge the National Comedy Theatre and its officers, agents, servants and employees from any and all claims from injuries, damages or loss that may have or which may accrue to my minor child or me on account of my minor child's participation in the program. I further agree to indemnify, hold harmless and defend the National Comedy Theatre and its officers, agents, servants and employees from any and all claims resulting from injuries, damages and losses sustained by my minor child or me and arising out of connection with or in any way associated with the activities of the program (or with my minor child's participation in the activities of the program). I have read and fully understand details provided to me and the Release and Hold Harmless Agreement. It is mutually understood that the facsimile registration document (including waiver and release of all claims) shall substitute for and have the same legal effect as the original form.

Parent/Guardian Signature:	
Date:	
Print Parent's Name:	
Print Student's Name:	